



Mackenzie County

SPECIAL COUNCIL (BUDGET) MEETING AGENDA

JANUARY 07, 2015

9:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
SPECIAL COUNCIL (BUDGET) MEETING**

**Wednesday, January 07, 2015
9:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

- | | | | | |
|--|----|----|---|----|
| CALL TO ORDER: | 1. | a) | Call to Order | |
| AGENDA: | 2. | a) | Adoption of Agenda | |
| ADOPTION OF
PREVIOUS MINUTES: | 3. | a) | Minutes of the December 18, 2014
Special Council (Budget) Meeting | 5 |
| DELEGATIONS: | 4. | a) | S/Sgt. Jeff Simpson, Fort Vermilion
RCMP (11:30 a.m.) | |
| BUSINESS: | 5. | a) | 2015 Budget | 11 |
| | | b) | Mackenzie Veterinary Services | 27 |
| | | c) | VSI Contract 2015 | 29 |
| | | d) | Enhanced Policing | 39 |
| | | e) | REDI – 2015 Census Initiative | 59 |
| | | f) | | |
| | | g) | | |
| IN CAMERA
SESSION: | 6. | a) | None | |
| NEXT MEETING
DATE: | 7. | a) | Regular Council Meeting
Tuesday, January 13, 2015
10:00 a.m.
Fort Vermilion Council Chambers | |
| ADJOURNMENT: | 8. | a) | Adjournment | |

**MACKENZIE COUNTY
SPECIAL COUNCIL MEETING**

**December 18, 2014
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:07 a.m.)
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
Byron Peters	Director of Planning & Development
Grant Smith	Agricultural Fieldman
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Members of the public and the media.

Minutes of the Special Council meeting for Mackenzie County held on December 18, 2014 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:02 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 14-12-901 MOVED by Councillor Bateman

That the agenda be approved with the following addition:

5. f) FRIAA Grant

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. a) None

DELEGATIONS:

4. a) None

BUSINESS:

5. a) Farmland Tax

Councillor Jorgensen joined the meeting at 10:07 a.m.

MOTION 14-12-902

Requires 2/3

MOVED by Councillor Wardley

That the minimum farmland tax remain at \$35.00 for the 2015 tax year.

Deputy Reeve Sarapuk requested a recorded vote.

In Favor

Councillor Wardley
Councillor Driedger
Reeve Neufeld
Councillor Knelsen
Councillor Bateman
Councillor Braun

Opposed

Deputy Reeve Sarapuk
Councillor Derksen
Councillor Paul
Councillor Jorgensen

DEFEATED

BUSINESS:

5. b) Water Rates

MOTION 14-12-903

Requires 2/3

MOVED by Councillor Bateman

That the water rates remain status quo for 2015.

DEFEATED

Reeve Neufeld recessed the meeting at 10:55 a.m. and reconvened the meeting at 11:06 a.m.

BUSINESS:

5. c) 2015 Budget

Council and administration reviewed the cash requirement for the 2015 budget.

Council and administration reviewed the proposed oil dust control areas for 2015.

Council and administration reviewed the TCA projects for 2015.

Reeve Neufeld recessed the meeting at 12:13 p.m. and reconvened the meeting at 12:52 p.m.

Council and administration continued to review the TCA projects for 2015.

Council and administration reviewed the capital requests for non-profit organizations.

- FCSS – the same as 2014
- Mackenzie Library Board – as requested
- Recreation Boards
 - 8% increase in operating for La Crete and Fort Vermilion
 - Zama – same as 2014

Reeve Neufeld recessed the meeting at 1:56 p.m. and reconvened the meeting at 2:07 p.m.

Council and administration reviewed the capital requests for the recreation boards.

MOTION 14-12-904
Requires 2/3

MOVED by Councillor Jorgensen

That an interim 2015 operating budget be approved in the amount of 50% of the 2014 operating budget.

CARRIED

MOTION 14-12-905

MOVED by Councillor Braun

That a Special Council (Budget) meeting be scheduled for January 7, 2015 at 9:00 a.m. in the Fort Vermilion Council Chambers.

CARRIED

BUSINESS:

5. d) Mackenzie Veterinary Services

MOTION 14-12-906

MOVED by Deputy Reeve Sarapuk

That the correspondence from the Mackenzie Veterinary Services be TABLED to the budget meeting.

CARRIED

BUSINESS:

5. e) January 28, 2015 Regular Council Meeting Date

MOTION 14-12-907

Requires Unanimous

MOVED by Councillor Wardley

That the January 28, 2015 regular council meeting be changed to Friday, January 30, 2015.

CARRIED UNANIMOUSLY

5. f) FRIAA Grant (ADDITION)

MOTION 14-12-908

MOVED by Councillor Wardley

That administration be authorized to submit an application under the FRIAA FireSmart Program for the Zama City Vegetation Management Proposal.

CARRIED

NEXT MEETING DATE:

7. a) Next Meeting Date

Special Council (Budget) Meeting
Wednesday, January 7, 2015
9:00 a.m.

Fort Vermilion Council Chambers

Regular Council Meeting
Tuesday, January 13, 2015
10:00 a.m.

Fort Vermilion Council Chambers

ADJOURNMENT:

8. a) Adjournment

MOTION 14-12-909

MOVED by Councillor Jorgensen

That the Special Council Budget meeting be adjourned at 2:41 p.m.

CARRIED

These minutes will be presented to Council for approval on January 07, 2015.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

UNAPPROVED

**Mackenzie County
2015 Budget**

Schedule C

Contributions to Reserves as per established Policies

Reserves	Minimal contribution	Comments
Emergency - Fire Department	\$150,000	
Emergency - Fort Vermillion Fire Department	\$225,000	was \$675,000; placing \$225,000 into a reserve build up over three years
Emergency - La Crete Tompkins	\$125,000	Leave \$125,000 for placing into a reserve and accumulate funds over three years.
Roads	\$500,000	
Vehicle & Equipment	\$485,000	
Drainage	\$250,000	
Parks & Playgrounds	\$100,000	
Recreation Boards - Capital	\$400,000	increased by \$200,000 for two ice plants replacements and \$150,000 for LC ice plant room (chiller) replacement
Total	\$2,235,000	

MACKENZIE COUNTY
 TCA Projects 2015
 (1 - Maintain service, 2 - Maintain but can wait 1 year, 3 - Increase service, 4 - Political)

Rating	Project Description	Total 2015 project cost	County Cost	External Funding		Internal Funding		NOTES
				Other Grant	Other Sources (non-grant)	Municipal levy	Debtent ure	
(12) - Administration Department								
1	LC - LC Office Heating/Cooling System	100,000	100,000			100,000		
1	Server Replacement	23,000	23,000			23,000		
3	Office Security & Access Control	-	-					was \$40,000
2	FV - Xerox Replacement	75,450	75,450			75,450		?
1	FV - Fireproof Storage Cabinet (Records)	8,000	8,000			8,000		
<i>Total department 12</i>		206,450	206,450	-	-	206,450	-	

(23) - Fire Department								
3	LC - High Level Aerial	30,000	30,000			30,000		Only have this year to buy; reduced from \$50,000
1	LC - Command Unit	55,000	53,500		1,500	53,500		sell unit#1642
3	C-Cans, training props, setting up training grounds	24,000	12,000		12,000	12,000		50/50 cost share with MCFD
2	FV - Compressed air foam system for rescue unit	12,500	12,500			12,500		
3	FV - Fire Hall	-	-			-		was \$675,000; placing \$225,000 into a reserve
2	LC - Tompkins - new tanker/pumper w/ equipment	-	-			-		Leave \$125,000 for placing into a reserve and accumulate funds over three years.
<i>Total department 23</i>		121,500	108,000	-	13,500	108,000	-	

Bylaw Enforcement Department								
<i>Total department 26</i>		-	-	-	-	-	-	

(32) - Transportation Department								
1	FV - Deck Replacement on PW shop	7,500	7,500			7,500		
2	FV - Shop floor repair	12,000	12,000			12,000		
2	FV - Steamer Unit - trailer	32,500	32,500			32,500		
1	FV - 3/4 ton Supervisor pick up	40,000	38,500		1,500	38,500		sell unit#1222
1	FV - 3/4 ton pick up (Accident)	35,000	21,897		13,103	21,897		written off unit #1649
2	FV - Parks Truck 3/4 ton	37,212	35,712		1,500	35,712		sell unit#1648
1	LC - Trucks (x2)	80,000	77,000		3,000	77,000		
4	FV - 48th Street & 47th Avenue	580,000	580,000			580,000		
4	FV - Truck route	-	-			-		was \$500,000
1	FV & LC - AWD Graders x3	1,200,000	763,200		436,800	763,200		sell units #2130, 2131, 2132
2	LC - Snow Plow Truck	259,000	234,000		25,000	234,000		(2nd priority)
1	FV & LC - Truck and Gravel Trailer	470,000	470,000			470,000		Regraveling tender first; PWC 2 x Gravel Truck and Trailer (1st priority)
3	LC - Packer/Roller	30,000	30,000			30,000		
1	LC - 94th Ave Ashphalt Overlay	-	-			-		was \$720,000
4	LC - 99th Ave 101 St. to 104 Ave	1,475,000	1,475,000			1,475,000		

Rating	Project Description	Total 2015 project cost	County Cost	External Funding		Internal Funding		NOTES
				Other Grant	Other Sources (non-grant)	Municipal levy	Debt ure	
1	LC - Engineering & Design for 113 Street (from 94 to 109 Ave) and 109 Ave (from 113 St to 100 St), including underground	100,000	100,000			100,000		PW motion
1	LC - Pave 2 Accesses	45,000	45,000			45,000		
1	LC - Skidsteer 850	57,000	22,000		35,000	22,000		sell unit #2325
2	LC - Tilt Deck Utility Trailer	16,000	16,000			16,000		
3	LC - Ridge Mulcher	26,250	26,250			26,250		
1	LC - Bobcat Attachment (snowblower)	8,000	7,500		500	7,500		
4	High Level South Rebuild	50,000	50,000			50,000		was \$375,000
4	ZA - Street Paving Aspen Dr. & East Beach Rd.	-	-			-		was \$1,000,000
2	FV - Heavy Duty Commercial Lawn Mower	21,000	19,500		1,500	19,500		
3	Used Water Truck	50,000	50,000			50,000		
4	Blumenort Road & Rebuild Mile #3 on La Crete North Road	200,000	200,000			200,000		was \$250,000
4	Rebuild Mile #3 on La Crete North Road	-	-					combined with above; was \$250,000
1	Rocky Lane Road Repair (Front of school)	310,400	310,400			310,400		
<i>Total department 32</i>		5,141,862	4,623,959	-	517,903	4,623,959	-	

(33) - Airport Department

1	Pave Apron Extension (LC)	80,000	80,000			80,000		
<i>Total department 33</i>		80,000	80,000	-	-	80,000	-	

(41) - Water Treatment & Distribution Department

1	FV & LC - Utility Trucks 3/4 Tonne Crew Cab x4	164,500	160,000		4,500	160,000		do we need crew cabs?
1	FV - 48th Ave Waterline Replacement	91,000	30,333	60,667		30,333		
4	FV - Booster Station and Truck Fill	975,605	325,202	650,403		325,202		
1	FV - Hydrant Replacement	100,000	100,000			100,000		
1	ZA - SCADA computer replacement	7,500	7,500			7,500		
1	ZA - Well Reclamation	18,000	18,000			18,000		
1	FV - Frozen Water Services Repairs (River Road)	75,000	75,000			75,000		
	FV - Raw Water Truck fill (pressured and filtered)		40,900			40,900		NEW
2	LC - Raw Water Truckfill Upgrade	40,900	40,900			40,900		
<i>Total department 41</i>		1,472,505	797,835	711,070	4,500	797,835	-	

(42) - Sewer Disposal Department

1	LC - Sanitary Sewermain Upgrades	475,000	158,333	316,667		158,333		
1	LC - Lift Station 5 Grinder	45,000	45,000			45,000		
2	ZA/FV - Sewer Flusher	68,000	68,000			68,000		
1	LC - Main Lift Station Repair & Modification	62,000	62,000			62,000		
<i>Total department 42</i>		650,000	333,333	316,667	-	333,333	-	

(43) - Solid Waste Disposal

2	Waste Bins	20,000	20,000			20,000		
2	LC - Blue Hills - Build up ramp	12,000	12,000			12,000		
2	LC - Waster Transfer Station - New Lights	12,000	12,000			12,000		Change of scope (was Buffalo Head
<i>Total department 43</i>		44,000	44,000	-	-	44,000	-	

Rating	Project Description	Total 2015 project cost	County Cost	External Funding		Internal Funding		NOTES
				Other Grant	Other Sources (non-grant)	Municipal levy	Debtent ure	
(61) - Planning & Development Department								
1	LC - La Crete Production Room (GIS)	8,000	8,000			8,000		
	<i>Total department 61</i>	8,000	8,000	-	-	8,000	-	
(63) - Agricultural Services Department								
1	Blue Hills Erosion Repair	275,000	260,000	15,000		260,000		
1	FV - Vehicle purchase for Ag Fieldman	40,000	38,500		1,500	38,500		Sell unit #1650
2	FV - ATV Purchase	12,000	12,000			12,000		Work with MARA
	<i>Total department 63</i>	327,000	310,500	15,000	1,500	310,500	-	
(71) - Recreation								
	FV Rec Society Requests	129,500	129,500			129,500		
	LC Rec Society Requests	82,030	82,030			82,030		
	ZA Rec Society Requests	78,200	78,200			78,200		
	<i>Total department 71</i>	289,730	289,730	-	-	289,730	-	
(72) - Parks & Playgrounds Department								
3	FV - Machesis Lake Water Well	9,000	9,000			9,000		
3	LC - Wadlin Lake Water Well	9,000	9,000			9,000		
3	HL - Hutch Lake, construct additonal sites (campground area)	15,000	15,000			15,000		
3	LC - Wood Splitter	20,900	20,900			20,900		
	OTHER	40,000	40,000			40,000		Community Services Committee fund
1	FV - Table & Fire Pit Replacement	7,000	7,000			7,000		
	<i>Total department 72</i>	100,900	100,900	-	-	100,900	-	
TOTAL 2015 Capital Projects		8,441,947	6,902,707	1,042,737	537,403	6,902,707	-	

Mackenzie County

2015 Non-TCA Projects Reconciliation

Priority	Project Name	Total Estimated Cost	County Cost	External	Internal Funding			
				Other Grant	Other Sources	Municipal levy	Rest. Surplus	RS-type

Administration Department

2	HL - Building Repairs	8,000	8,000			8,000		
2	FV - Base Board Heaters	10,000	10,000			10,000		
1	LC - New Lights GIS Office	3,000	3,000			3,000		
1	I.T. Budget - Staff P.C.s , software licenses, etc	45,600	45,600			45,600		
1	I.T. Budget - Network, Printer, iPads/Phones	10,300	10,300			10,300		
1	I.T. Budget - Wireless infrastructure & website	29,000	29,000			29,000		
Total department 12		105,900	105,900	-	-	105,900	-	-

Fire Department

3	LC - Hoses, tools, PPV, fans etc for back up truck	20,000	20,000			20,000		
1	LC - Tompkins Repair Parking Lot	5,000	5,000			5,000		
	ZA - Zama Vegetation Management Plan	200,000	-	200,000				
Total department 23		225,000	25,000	200,000	-	25,000	-	-

Ambulance Department

2	FV - construct gas meter guard at EMS station	3,000	3,000			3,000		
1	FV - Eavestrough	1,500	1,500			1,500		
Total department 25		4,500	4,500	-	-	4,500	-	-

Transportation Department

1	ZA - Zama Access Road Geotech	80,500	80,500			80,500		
2	LC - Utility Right-of-Way Clearing	15,000	15,000			15,000		
Total department 32		95,500	95,500	-	-	95,500	-	-

Water Treatment & Distribution Department

2	FV - Light Replacement	15,000	15,000			15,000		
2	FV & ZA - WTP, construct gas meter guards	4,500	4,500			4,500		
Total department 41		19,500	19,500	-	-	19,500	-	-

Sewer Disposal Department

1	LC - Northpointe Lift Station Fence	8,000	8,000			8,000		
Total department 42		8,000	8,000	-	-	8,000	-	-

Priority	Project Name	Total Estimated Cost	County Cost	External	Internal Funding			
				Other Grant	Other Sources	Municipal levy	Rest. Surplus	RS-type
Solid Waste Disposal								
3	FV - Transfer Station Composting Program	5,000	5,000			5,000		
3	LC - Transfer Station Composting Program	5,000	5,000			5,000		
2	LC - Waste Packer Plan	5,000	5,000			5,000		
Total department 43		15,000	15,000	-	-	15,000	-	-
Planning & Development Department								
3	LC - La Crete Streetscape Design	65,000	65,000			65,000		
3	FV - Fort Vermilion Heritage Design Guide	30,000	30,000			30,000		
3	Economic Development Action Plan	50,000	50,000			50,000		
Total department 61		145,000	145,000	-	-	145,000	-	-
Parks & Playgrounds Department								
1	FV - Bridge Campsite Swingset	5,000	5,000			5,000		
1	LC - Atlas Rec Lease 820035	10,200	10,200			10,200		
Total department 72		15,200	15,200	-	-	15,200	-	-
TOTAL 2011 Non-Capital Projects		633,600	433,600	200,000	-	433,600	-	-

TCA Project Progress Report for November 2014

Code	Project Name	Total costs	Costs in prior years	Costs in current year up to Nov 30, 2014	2014 Budget	2014 Budget Remaining on Nov 31, 2014	Status Update on Oct 31, 2014	Percentage of Completion (%)	Status	Additional Cost	2015 Cost
Administration Department											
(6/01)	Signs with Flags for FV Office (CF)	6,940	1,607	5,333	23,393	18,060	Sign installed. Metal works need replacing and working on flowerbeds.	75%	CF		18,060
(6/04)	FV Office Building Improvements (roof and other) (CF)	136,806	127,787	9,019	22,213	13,194	In progress	95%	CF		13,194
(6/05)	Virtual City Hall (CF)	15,585	15,585	-	4,415	4,415	VCH upgraded; awaiting Tax Certificate customization quote from Diamond Municipal	78%	CF		4,415
(6/12)	Automatic Generator Unit (FV)	-	-	-	83,400	83,400	Generator install scheduled for October.	95%	CF	5,000	88,400
(6/13)	Council Chamber Upgrade	-	-	-	22,500	22,500	Obtaining quotes.	20%	CF		22,500
(6/14)	Zama Office Entrance (stones and a sign)	-	-	-	18,000	18,000	Planning	0%	CF		18,000
(6/15)	Land Purchase from ESRD (CF)	42,673	42,673	-	133,328	133,328	In progress	24%	CF		133,328
<i>Total department 12</i>										5,000	297,897
Fire Department											
(6/14)	LC - Upgrade foam system on tanker (new)	-	-	-	11,000	11,000	On order	1%	Will be		-
(6/27)	FV - New tanker/pumper, with equipment	-	-	-	375,000	375,000	Working on tender	1%	CF		375,000
(6/30)	FV - Work bench (new)	-	-	-	5,500	5,500	Planning stage	1%	CF		5,500
(6/31)	ZA - Power pack (new)	-	-	-	9,500	9,500	Planning stage	1%	CF		9,500
<i>Total department 23</i>											390,000
Transportation Department											
(6/09)	New Road Infrastructure (CF)	389,811	186,734	203,077	313,266	110,189	In progress . Roads to new land - continuous process.	60%	CF	360,000	470,189
(6/18)	Zama Bearspaw Crescent (CF)	511,294	511,261	33	15,633	15,600	Quotes have been requested for ditch improvements. Request update budget 2015	97%	CF	18,000	33,600
(6/21)	Zama Utility Pole Relocation (CF)	53,513	53,513	-	8,943	8,943	Poles are replaced. Ditching to be completed.	90%	CF		8,943
(6/31)	Zama Access Pave (PH V)	-	-	-	6,000,000	6,000,000	Will not quality under BCF, budget for 2015 RR programme.	0%	CF	1,000,000	3,000,000
(6/34)	LC-Blue Hills Pave	-	-	-	2,500,000	2,500,000	Will not quality under BCF, review resurface options	0%	CF		833,333
(6/13)	LC - BF 75117 (CF & New)	29,800	29,800	-	816,000	816,000	Assessment complete; working with DRP for partial funding.	8%	CF		816,000

Code	Project Name	Total costs	Costs in prior years	Costs in current year up to Nov 30, 2014	2014 Budget	2014 Budget Remaining on Nov 31, 2014	Status Update on Oct 31, 2014	Percentage of Completion (%)	Status	Additional Cost	2015 Cost
(6/37)	LC - Spruce Road Rebuild (CF & New)	217,304	35,245	182,059	219,755	37,697	In Progress	15%	CF		37,697
(6/42)	LC - 101 St & 100 Ave - Traffic lights	-	-	-	220,000	220,000	In progress	5%	CF		220,000
(6/47)	LC - South - Shoulder pull and road rehabilitation	70,910	-	70,910	100,000	29,090	Repaired soft spots on Sand Hills and West LC Road	70%	CF	100,000	129,090
(6/50)	Gravel Reserve (to secure gravel source) (CF)	5,655	1,000	4,655	150,000	145,345	In progress. Awaiting survey to be done FV lot 13.	1%	CF		145,345
(6/53)	FV - Hamlet asphalt pavement overlay 44th Ave	9,631	-	9,631	60,000	50,369	Awarded to Knelsen and will be completed with 45th St.	10%	CF		50,369
(6/57)	FV - Sand and salt shelter	-	-	-	175,000	175,000	Planning	1%	CF	25,000	200,000
(6/60)	FV - Cold storage/Emergency generator building	(5,250)	-	(5,250)	132,250	137,500	Researching other buildings.	1%	CF		137,500
(6/61)	FV - Child Lake/Boyer River road rebuilds	52,800	-	52,800	123,000	70,200	AT approved \$50k - Planning with AT - Begin Sept	1%	CF		70,200
(6/64)	FV - North- Shoulder pull and road rehabilitation	147,600	-	147,600	509,261	361,661	In progress	30%	CF	100,000	461,661
<i>Total department 32</i>				665,514	11,343,108	10,677,594				1,603,000	6,613,927

Airport Department

(6/02)	FV Airport Development (CF)	1,363,667	1,363,667	-	16,382	16,382		99%	CF		16,382
(6/04)	LC Instrument Approach (CF)	36,112	36,112	-	13,889	13,889	Ongoing - try to get real answers to determine action steps.	72%	CF		13,889
<i>Total department 33</i>				-	30,271	30,271				-	30,271

Water Treatment & Distribution Department

(6/06)	ZA - Distribution pump house upgrades (CF & New)	72,791	30,885	41,906	887,684	845,778	AB WWP application submitted	8%	CF		845,778
(6/19)	FV - 50th St - Water & sewer extension	16,520	-	16,520	580,000	563,480	Design in progress. Scheduling meeting with ratepayers.	3%	CF		563,480
(6/23)	Generators for the three water treatment plants	66,512	-	66,512	700,000	633,488	Expected completion 15 December	10%	CF		633,488
<i>Total department 41</i>				124,938	2,167,684	2,042,746				-	2,042,746

Sewer Disposal Department

(6/01)	LC Lagoon Upgrade (CF)	5,300,096	1,107,063	4,193,033	5,921,740	1,728,707	In progress	75%	CF		1,728,707
(6/02)	Zama - Lift station upgrade (CF & New)	114,232	1,572	112,660	1,370,919	1,258,259	AB WWP application was submitted	8%	CF		1,258,259
<i>Total department 42</i>				4,305,693	7,292,659	2,986,966				-	2,986,966

Code	Project Name	Total costs	Costs in prior years	Costs in current year up to Nov 30, 2014	2014 Budget	2014 Budget Remaining on Nov 31, 2014	Status Update on Oct 31, 2014	Percentage of Completion (%)	Status	Additional Cost	2015 Cost
Solid Waste Disposal											
(6/01)	Two 40 Yard Bins (CF)	18,280	17,600	680	7,732	7,052	Quotes requested	72%	CF		7,052
<i>Total department 43</i>				680	7,732	7,052				-	7,052
Agricultural Services Department											
(6/01)	HL - Rural Drainage - Phase II & Phase III (CF)	1,089,080	1,093,312	(4,232)	50,000	54,232	Obtaining permit from First Nations	95%	CF	50,000	104,232
(6/02)	LC - Buffalo Head/Steep Hill/Bear River Drainage (Phase I)	83,443	-	83,443	900,000	816,557	Hydrological study complete and being reviewed by ESRD.	9%	CF	500,000	1,316,557
<i>Total department 63</i>				79,211	950,000	870,789				550,000	1,420,789
Recreation Department											
(6/02)	FV - Capital (requests from Recreation Society)	88,907	-	88,907	115,002	26,095		33%	CF		26,095
(6/03)	LC - Capital (requests from Recreation Society)	190,688	-	190,688	232,436	41,748		37%	CF		41,748
(6/04)	Grounds Improvements (2014 - FV Walking Trail) (CF)	511,276	473,180	38,096	74,620	36,524	Awaiting asphalt	90%	CF		36,524
(6/06)	ZA - Capital (requests from Recreation Society)	-	-	-	43,500	43,500	Contractor engaged. Project to be fully completed Spring 2015.	25%	CF		43,500
(6/07)	LC Splash Park (CF)	-	-	-	255,000	255,000		0%	CF		255,000
(6/08)	FV Splash Park (CF)	169,086	83,214	85,872	227,786	141,914	Goods and material were acquired.	98%	CF		141,914
<i>Total department 71</i>				403,563	948,344	544,781				-	544,781
Parks & Playgrounds Department											
(6/04)	Machesis Lake - Horse camp - road	-	-	-	25,000	25,000	Proposal sent to Alberta Parks.	2%	CF		25,000
(6/05)	Bridge campground - Survey & improvements	-	-	-	19,000	19,000	Open house complete, prepping plans for survey.	1%	CF	20,000	39,000
(6/10)	Wadlin Lake - Grounds improvements	-	-	-	20,000	20,000	Planning stage, awaiting lease approval.	0%	CF		20,000
(6/12)	FV - Walking Trails	-	-	-	10,000	10,000	Coding correction	0%	CF		10,000
<i>Total department 72</i>				-	74,000	74,000				20,000	94,000
TOTAL 2014 TCA Projects				5,593,951	23,522,047	17,928,096				2,178,000	14,428,429

MACKENZIE COUNTY

Summary of 2015 Grants to Other Organizations (NPOs)

Summary of grants:	2015 Budget	2015 Request	2014 Budget	2013 Budget	2012 Budget	2011	2010	2009	2008	2007	2006	2005
Mackenzie County Library Board	228,000	228,000	226,026	226,026	186,756	186,756	183,094	163,477	155,692	149,704	145,295	133,665
Recreation Boards	1,105,901	2,754,516	983,215	893,421	1,152,876	860,898	723,376	721,188	602,570	544,500	640,732	561,931
FCSS	342,954	342,954	293,341	293,341	293,341	293,341	293,341	287,591	285,098	276,414	272,800	266,828
Agriculture	150,000	150,000	85,500									
Grants to other organizations	616,023	616,023	341,500	341,500	372,500	383,000	334,500	267,855	324,454	195,507	145,715	502,050
	2,442,878	4,091,493	1,929,582	1,754,288	2,005,473	1,723,995	1,534,311	1,440,111	1,367,814	1,166,125	1,204,542	1,464,474

Specification of requests by location:

Location	FCSS	Other Grants	Recreation Boards	Agriculture	Mackenzie County Library Board	Total
3 Recreation Boards - Capital			289,730			289,730
Fort Vermilion	153,990	91,570	289,177			534,737
La Crete	181,939	302,113	393,636			877,688
Zama	7,025	8,000	133,358			148,383
High Level		67,000			15,500	82,500
Rocky Lane		29,000				29,000
Rainbow Lake		30,840				30,840
Library					212,500	212,500
Other (Regional)		83,000		150,000		233,000
Cemeteries		3,500				3,500
Tourism		1,000				1,000
Total 2014 Requests	342,954	616,023	1,105,901	150,000	228,000	2,442,878

Mackenzie County
Library Boards

Budget 2015

Mackenzie Library Board

	2015 Budget	change	2014 Budget	change	2013 Budget	change	2012 Budget	change	2011 Budget	change	2010 Budget	change	2009 Budget	change	2008 Budget	change	2007 Budget	change	2006 Budget	change
Mackenzie Library Board	212,500	0.9%	210,526	0.1%	210,216	0%	170,946	0%	170,946	2%	167,594	13%	147,977		140,192		134,204		130,295	
Town of High level Cost Sharing*	15,500		15,500		15,810		15,810		15,810		15,500		15,500		15,500		15,500		15,000	
Total	228,000		226,026	0.0%	226,026	0%	186,756	0%	186,756	2%	183,094	12%	163,477	5%	155,692	4%	149,704	3%	145,295	9%
Population	10,925		10,927		10,927		10,927		10,002		10,002		10,002		10,002		10,002		9,687	
\$ per capita	\$20.87		\$20.69		\$20.69		\$17.09		\$18.67		\$18.31		\$16.34		\$15.57		\$14.97		\$15.00	

Notes: 1) 2013 budget for Mackenzie Library Board includes budget amendment, adding \$39,270 for Regional Partnership with future node designation (13-10-705).
 2) 2014 budget for Mackenzie Library Board includes \$40,000 to convert to a Regional Partnership, with future node designation (13-10-703). Please note that this additional \$40,000 funding was included in the December 18, 2013 budget package.

Mackenzie County
Recreation Boards

Budget 2014

		2015 Budget	2015 Requests	2014 Budget	2013 Budget	2012 Actual	2011 Actual	2010 Actual	2009 Actual
FV Recreation Society	Capital - see specification	129,500	1,370,000	53,500	64,862	200,000	21,478	6,624	22,704
	Operating - Board & Facilities	185,850	263,200	172,083	149,638	142,512	142,512	139,036	141,796
	Total requested	315,350	1,633,200	225,583	214,500	342,512	163,990	145,660	164,500
	<i>Paid by County:</i>								
	Operating - utilities	92,025	92,025	92,025	92,025	81,350	60,986	64,290	77,892
	Operating - insurance	11,302	11,302	11,302	10,295	10,295	10,295	10,514	13,209
	Total requested + paid by County	418,677	1,736,527	328,910	316,820	434,157	235,271	220,464	255,601

LC Recreation Society	Capital - see specification	82,030	309,530	220,000	86,000	88,500	100,538	56,742	44,966
	Operating - Board & Facilities	242,585	346,350	224,616	195,318	186,017	186,017	181,480	164,983
	Total requested	324,615	655,880	444,616	281,318	274,517	286,555	238,222	209,949
	<i>Paid by County:</i>								
	Operating - utilities	125,000	125,000	125,000	125,000	119,000	89,247	118,289	121,669
	Operating - insurance	26,051	26,051	26,051	23,851	23,851	23,851	22,168	38,839
	Total requested + paid by County	475,666	806,931	595,667	430,169	417,368	399,653	378,679	370,457

Zama Recreation Society (excl. FCSS & excl. Chamber of Commerce)	Capital - see specification	78,200	77,700	43,500	31,000	19,000	0	0	1,149
	Operating - Board & Facilities	118,880	118,880	118,880	103,374	98,451	98,451	83,690	76,082
	Total requested	197,080	196,580	162,380	134,374	117,451	98,451	83,690	77,231
	<i>Paid by County:</i>								
	Operating - Utilities	8,975	8,975	8,975	8,975	9,700	7,275	11,517	13,959
	Operating - Insurance	5,503	5,503	5,503	3,083	3,083	3,083	3,450	3,941
	Total requested + paid by County	211,558	211,058	176,858	146,432	130,234	108,809	98,657	95,130

Summary	2015 Budget	2015 Requests	2014 Budget	2013 Budget	2012 Approved	2011 Actual	2010 Actual	2009 Actual
Total capital (County's portion)	289,730	1,757,230	198,780	181,862	307,500	172,000	63,366	68,819
Total operating	547,315	728,430	515,579	448,330	426,980	426,980	404,206	382,861
Total capital + operating	837,045	2,485,660	714,359	630,192	734,480	598,980	467,572	451,680
County-paid utilities & insurance	268,856	268,856	268,856	263,229	247,279	194,737	230,228	269,508
Grand total	1,105,901	2,754,516	983,215	893,421	981,759	793,717	697,800	721,188

Specification of Capital Grant Requests for 2015 (includes non-TCA items)	2015 Requests	Cost Allocation - Approved?			Notes
		Rec. Board cost share	County cost share	Total	
<i>Fort Vermilion Recreation Society:</i>					
Ice plant	1,000,000			-	increased Recreation Reserve contribution by \$200,000 (\$100,000 per ice plant)
Ball Diamonds	300,000	80,000	80,000	160,000	subject to grant and fundraising
Zamboni Storage - Outdoor Rink	10,000			-	
Ventilations/ fans installed	6,000		6,000	6,000	
Security Camera	12,000		1,500	1,500	
Replace Playground equipment	12,000		12,000	12,000	Equipment unsafe
Mackenzie Housing Park Skate Shack	30,000		30,000	30,000	
Subtotal - Fort Vermilion Recreation Society	1,370,000	80,000	129,500	209,500	
<i>La Crete Recreation Society:</i>					
Ice plant room modernization/upgrade (Chiller)	190,000			-	Set aside and add \$150,000 next year - total estimated project cost is \$300,000. Part 2 of 3 for the ice plant modernization project (included \$150,000 in contribution to Recreation Capital Reserve)
Arena main lights	75,000		37,500	37,500	Anticipate approximate 52% saving on consumption
Air Makeup Units	19,500		19,500	19,500	Replacement of 30 year old units
Rubber Matting	10,000	10,000	10,000	20,000	Will pursue a matching grant; subject to grant funding
Baseball In-field Maintenance Tractor	6,000		6,000	6,000	
Gate for Arena Boards	5,000		5,000	5,000	Openings for trade show and get to know you nights
Arena Kitchen Upgrade	3,280		3,280	3,280	New cupboards and countertops
Cross net	750		750	750	Tennis courts in Blumenort
Subtotal - La Crete Recreation Society	309,530	10,000	82,030	92,030	
<i>Zama Recreation Society:</i>					
Old County office - Fitness Bldg - window replacement	9,000		9,000	9,000	Most windows don't open and close properly
Community Hall: Hall yard light	2,500		2,500	2,500	Existing yard light is unreliable
Community Hall: Back Storage Room/ Loading dock step supply & install	2,000	1,000	1,000	2,000	Metal step with grating and handrails
Community Hall: Table & Chair Trolleys (6)	6,000	6,000	-	6,000	6 Large heavy duty trolley's for tables and chairs
Community Hall: Storage room industrial floor covering	4,000	2,800	1,200	4,000	Floor covering for ease of washing and cleanliness
Community Hall: Property Full landscaping	126,000	63,000	63,000	126,000	Landscaping, drainage, paving parking lot & signs
Security Camera System	5,000	4,000	1,500	5,500	Due to increase in theft, vandalism & other crimes
		-	-	-	
Subtotal - Zama Recreation Society	154,500	76,800	78,200	155,000	

Total 2014 Capital Requests from Recreation Societies	1,834,030	166,800	289,730	456,530
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	2015 Budget	2015 Requests	change	2014 Budget	change	2013 Budget	change	2012 Budget	change	2011	change	2010	change	2009	change	2008	change	2007	change	2006
Fort Vermilion FCSS Operating	117,227	153,990	31%	117,227	0%	117,227	0.00%	117,227	0.00%	117,227	0.00%	117,227	2.00%	114,929	0.87%	113,933	3.14%	110,463	1%	109,019
La Crete FCSS Operating	169,089	181,939	8%	169,089	0%	169,089	0.00%	169,089	0.00%	169,089	0.00%	169,089	2.00%	165,775	0.87%	164,338	3.14%	159,332	1%	157,249
Zama FCSS Operating	7,025	7,025	0%	7,025	0%	7,025	0.00%	7,025	0.00%	7,025	0.00%	7,025	2.00%	6,887	0.88%	6,827	3.14%	6,619	1%	6,532
Total FCSS Funding Requested:	293,341	342,954		293,341		293,341		293,341		293,341		293,341		287,591		285,098		276,414		272,800
Provincial FCSS Funding (80%)	234,673	274,363		234,673		234,673		234,673		234,673		234,673	2.00%	230,073	0.87%	228,078	3.14%	221,131	1%	218,240
Municipal Share (20%)	58,668	68,591		58,668		58,668		58,668		58,668		58,668	2.00%	57,518	0.87%	57,020	3.14%	55,283	1%	54,560
Provincial + Municipal funding available:	293,341	342,954		293,341		293,341		293,341		293,341		293,341	2.00%	287,591	0.87%	285,098	3.14%	276,414	1%	272,800
Requested over funding available:		0		0		0		0		0		0		0		0		0		0

The 20% municipal share is funded by the County's municipal taxes.

Mackenzie County
Grants to Other Non-Profit Organizations

2015 Budget

Organization	Operating or Capital	Current Service Provisions	2015 Request an increase due to	2015 Budget	2015 Requests	2014 Budget	2013 Budget	2012 Budget	2011 Budget
FV Agricultural Society - Heritage Centre	Operating	Heritage Museum		30,000	30,000	25,000	25,000	25,000	25,000
FV Area Board of Trade	Operating	Economic development	Website maintenance	15,000	15,000	12,000	12,000	12,000	12,000
	Operating		Af Fair events	5,000	5,000	5,000	-	-	-
FV Royal Canadian Legion, Branch 243	Operating	Utilities	Insurance, waste & supplies	14,120	14,120	6,000	6,000	6,000	
			Painting and repairs to building	14,450	14,450				
FV Senior Club	Operating		Reroofing	7,000	7,000	4,000	4,000	4,000	4,000
FV Walking Trail - in TCA budget	Operating			-	-	-	10,000	10,000	10,000
FV Friends of the Old Bay House Society	Capital	Heritage preservation		-	-	-	-	-	10,000
FV Mackenzie Applied Research Association	Operating	Land lease and utility costs		-	-	-	50,000	-	-
	Capital	Building + Water/Sewer		-	-	32,000	-	-	-
FV Northeast Community Adult Learning Council	Operating	FV & Area Family Literacy Incentive		6,000	6,000	-	-	-	-
Fort Vermilion Recreation Society	Operating	FV 225th Anniversary Celebration		-	-	-	10,000	-	-
La Crete Recreational Society - Rec. Programs Director				50,000					
LC Area Chamber of Commerce	Operating	Operating Funds		28,000	28,000	23,000	23,000	23,000	23,000
LC Agricultural Society - Mennonite Heritage Village	Capital	Heritage preservation	\$125,000 Riding Arena Seed Money, \$5,000 History Book Research	142,113	142,113	10,000	10,000	10,000	10,000
	Operating	Heritage preservation	Additional staff member at museum year-round	75,000	75,000	35,000	35,000	35,000	35,000
	Operating	Utilities		30,000	30,000	30,000	30,000	30,000	30,000
LC Field of Dreams Stampede Committee (Rodeo)	Capital	Rodeo Events		-	-	-	5,000	5,000	5,000
LC Meals for Seniors	Operating	Provides a hot noon meal and social interaction for residents of the La Crete Altenheim	Increase of cost of living	6,000	6,000	4,000	4,000	4,000	4,000
LC Seniors Inn (drop-in centre)	Operating	Seniors services		3,000	3,000	3,000	3,000	3,000	3,000
LC Walking Trails - in TCA budget	Operating			-	-	-	-	10,000	10,000
LC Polar Cats	Operating	Brush clearing (one-time grant)	Operational Costs	18,000	18,000	-	15,000	-	
Rainbow Lake Family Centre	Capital	Air conditioning, Landline, playground equipment	Air conditioning, landline, playground equipment.	20,000	20,000	-	-	-	-
Rainbow Lake Nursery School	Operating	Art supplies	Art supplies	840	840	-	-	-	-
Rainbow Lake Youth Centre Society	Capital		Bike/skate park	10,000	10,000	10,000	-	-	-
HL Rural Community Hall	Operating	Community Hall		10,000	10,000	10,000	10,000	10,000	10,000
	Capital	Community events	Water cistern	7,000	7,000	-	15,000	15,000	12,500
HL Agricultural Exhibition Association	Capital	Perimeter fencing	Fencing	10,000	10,000	-	-	-	-

Updated Schedules for January 7th Meeting

Organization	Operating or Capital	Current Service Provisions	2015 Request an increase due to	2015 Budget	2015 Requests	2014 Budget	2013 Budget	2012 Budget	2011 Budget
High Level Golf & Country Club o/a Fox Haven Golf & Country Club	Capital	Campground upgrades/ expansion	Campground expansion	20,000	20,000	-	-	-	-
Watt Mountain Wanderers	Operating	Machesis Lake trail reclamation	Machesis Trail Reclamation	20,000	20,000	-	-	-	-
High Level Golden Range Society	Operating	Seniors' Centre operating expenses		-	-		5,000	-	
Rocky Lane Agricultural Society	Capital	Agricultural programs, cross country ski trails, ski rental facility, riding arena, community centre		15,000	15,000	14,000	14,000	12,000	10,000
	Operating			14,000	14,000	14,000	14,000	14,000	12,000
	Operating - C/F amount from 2012	Council committed \$50,000/year for three years (starting 2011) towards Rocky Acres Agricultural		-	-	-	50,000	50,000	50,000
	Operating	Maintenance of ski trails (one-time grant)		-	-	-	15,000	-	-
ZA Chamber of Commerce	Operating	Economic Development: Communities in Bloom		8,000	8,000	8,000	8,000	8,000	8,000
Mackenzie Regional Community Policing Society	Operating	Provide services to victims of crime or tragedy.		-		10,000	-	-	10,000
REDI	Operating	Regional Economic Development		28,000	28,000	28,000	28,000	28,000	25,000
Mackenzie Tourism (DMO)	Operating			15,000	15,000	15,000	15,000	15,000	20,000
High School Bursaries		Bursary program		25,000	25,000	25,000	25,000	25,000	25,000
Miscellaneous		Small requests during a year		15,000	15,000	15,000	15,000	15,000	1,000
Cemeteries	Operating	Cemeteries maintenance		3,500	3,500	3,500	3,500	3,500	3,500
				665,023	615,023	341,500	459,500	372,500	383,000
Total per Grants to Other Organizations Policy				593,523	543,523	270,000	388,000	301,000	328,500

December 8, 2014

Dear Veterinary Advisory Committee,

As always, there are at least 2 sides to every story if not more depending on who is involved.

In response to the High Level Echo's article "Region's Vet Needs Municipal Funding Support" dated November 19, 2014, there are a number of points addressed which the public may not be aware of and to which I'd like to offer an objective view on. I will also review the need for subsidy in private veterinary practice.

It is true that in the past veterinary clinics were established in rural parts of the province to provide veterinary services to the public. These clinics were usually offered to a Veterinarian at a reduced rental rate, if any, thus the practice was subsidized.

A second subsidy is currently offered to encourage the producer to use the veterinary service. The producer pays half of the professional fee for a veterinary service and the Veterinarian charges the balance to the Veterinary Services Inc. (VSI) program. This is no doubt a beneficial program for the producer but it is also a great benefit to the Veterinarian. The price is established based on the provincial Alberta Veterinary Medical Association's fee guide. The fee guide is a suggested set of fees based on the average price of services that all veterinary practices in the province charge. This set of fees is what the ABVMA recommends to be fair for the consumer and the veterinary practice. Keep in mind it is a suggested fee. Most large animal or mixed animal practices in central Alberta charge less than VSI prices due to competition. As well, there is no VSI program in southern Alberta so the Veterinarian goes without this subsidy. In northern Alberta the Veterinarian is compensated well above the norm.

A third subsidy was formed at the start of the BSE crisis of 2006-2007. It is true the big picture for the BSE program was to help the producer deal with unwanted cattle and to measure the prevalence of BSE in the Canadian cattle population. It also helped mixed and large animal veterinary practices by paying a professional fee for the testing as well as travel to the farm. Again, this provided a considerable portion of the practices income during the cattle depression and continues today ... yet another subsidy.

A fourth subsidy is being provided on an annual basis directly to Frontier Veterinary Service. As the article mentioned above states, it is in the hundreds of thousands and since its conception when totaled closer to the million mark or higher. This is money given to a private business in the local municipal district of which no other business, if not veterinary related, has access too. In fact, if you are not a veterinary business adhering to the requirements the MD has put in place then you do not qualify and are denied the subsidy.

I would like to think that this funding would have been provided originally as start up money or to promote veterinary medicine in the past. Like other government funding programs this one should be critically reviewed and determine if the support is genuinely needed or if the time has come to wean dependants off of the program and make them accountable for the success of their own business. For a long time there was only one practice in the region so this concern was not an issue. It also left that practice with a small monopoly so in reality all the work in the region could have been capitalized upon. Again, this practice had the advantage and still does as there isn't any cattle practicing Veterinarian for competition in the market.

Of course there is the option to level the playing field so to speak. Logically, it would seem reasonable to split the funding with all of the veterinary businesses of the municipal district or eliminate it all together. This would eliminate any favoritism viewed by the public. It was told to me once, by a veterinary advisory committee member, that an annual review was being done and he wanted to make sure it wouldn't negatively impact my business / practice. At that time I told him it did. It allowed for the clinic receiving the funding to upgrade medical, diagnostic and surgical equipment or provide for staff wages without using the money earned

by the practice. If the money wasn't used for that then it would go directly towards the practices net income and used personally. I believe the review should consider that if neighboring veterinary practices are able to be sustained on their own without funding, then is it really necessary. The Echo article also stated that one of the major expenses was not one but two mortgages. This is in no doubt a big fixed expense. But isn't it true that all businesses and home owners have to incur this cost. In fact, I doubt the second mortgage, for a high level building, would have been taken on without the money available for the down payment or the belief that the mortgage payments could be met every month. The funding for the High Level service can be looked at as being directly provided for by the municipal district, and is definitely running competition to Mackenzie Veterinary Services thus allowing the subsidy to directly affect then negatively. If this is not true and the grant is not used for the High Level building then it stands that there is sufficient funds present without the grant money. Again, is the funding really required?

As for the cost of damaged or frozen product being shipped this is a nil expense and being a member of the Western Drug Distribution Center this entitles the Practice to return the damaged product at no product or freight cost. This does not warrant subsidy as all Veterinary Practices deal with this issue.

Over the last 8 years we have been serving the region we have not been approached once by the MD and asked how they may offer support to our practice. Other than the one phone conversation I had with a veterinary advisory committee member a few years back I have not voiced my concern for the imbalance pertaining to the veterinary services in the area. Please consider my concern when looking at the renewal of the subsidy. I would also like to attend the next council meeting when this discussion takes place. Please advise me of the date and time.

Sincerely,

James Stickney DVM.
Mackenzie Veterinary Services Ltd.

V.S.I. SERVICES (1980) LTD

A nonprofit organization providing veterinary care in Alberta

BOX 202

**FAIRVIEW, AB T0H 1L0
PH 780 835 4531**

Ms. Joulia Whittleton, CAO
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

December 8, 2014

Dear Joulia

Enclosed are two (2) copies of the 2015 VSI contract for Mackenzie County. The copy with the attached schedules is yours to keep. Please sign and return the other copy.

The VSI Board of Directors approved a basic 2.5% increase in fees to stay in line with the Alberta Veterinary Medical Association (AB.VMA) recommended fees. The only exception to the 2.5% increase was a somewhat larger increase in code 31 (calving). The fee for this service went up to \$220.00 from \$205.50 again following the recommended AB. VMA fee schedule.

Similar to last year the Board also recommended that a 10% contingency be factored into the estimates for 2015. This is intended to prevent the need for Councils to find money at the end of the year to cover any over expenditures.

The \$22,000.00 figure in your contract was reached as follows:

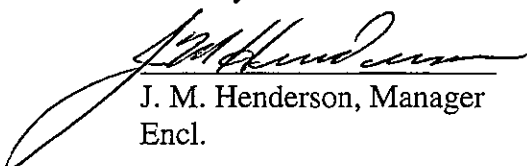
- a) The cost of your claims, for the period October 1, 2013 to September 30, 2014, was increased by 12.5% (2.5% fee increase plus a 10% contingency).
- b) Estimated net administration costs of \$2,800, were added to the above total.
Note: Net administrative cost includes GST
- c) The final step was to round off the estimate to the nearest \$500.00

Please **do not remit any funds at this time.**

Your requisition will be determined in late January or early February, after all of your 2014 claims have been processed. Your requisition will be based on actual claims for 2014, plus 12.5%, plus an estimate of your net administrative cost. Deficits or surpluses, as of December 31, 2014, will be added to, or subtracted from, your 2015 requisition.

Please feel free to call me if there are any questions or if you see any errors in my estimates.

Thank you


J. M. Henderson, Manager
Encl.

RECEIVED
DEC 12 2014

**MACKENZIE COUNTY
FORT VERMILION OFFICE**

This agreement made effective as of January 1, 2015.

Between

V.S.I. SERVICES (1980) LTD.

A body corporate under the laws of the Province of Alberta (hereinafter called "V.S.I.")

and

MACKENZIE COUNTY of the Province of Alberta, representing the district ratepayers (hereinafter called the "Municipal Jurisdiction").

Whereas the parties hereto are parties to an agreement in writing dated January 1, 2014 (hereinafter referred to as the "agreement"); and

Whereas the agreement, by its terms, is deemed to terminate on December 31, 2014; and

Whereas the parties hereto desire to continue the agreement in full force and effect for the period from January 1, 2015 to December 31, 2015.

Now therefore this agreement witnesses that in consideration of the premises and the covenants hereafter contained:

1. The agreement shall be deemed to continue in full force and effect for the period from January 1, 2015 to December 31, 2015 and all references to any date or dates in the agreement and the term of its termination shall be amended accordingly.
2. Schedule "A" **50/50** and Schedule "B" to the agreement shall be dated effective January 1, 2015.
3. The Municipal Jurisdiction agrees to provide V.S.I. with the funds necessary to implement, administer and carry out the Veterinary Health Program until this agreement is terminated. The Municipal Jurisdiction agrees to advance the sum of

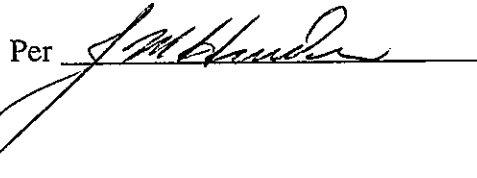
TWENTY TWO THOUSAND DOLLARS (\$22,000.00)

to establish the Veterinary Health Program in the Jurisdiction for the 2015 calendar year.

...2

The parties agree to observe and perform all other terms, covenants, conditions and provisions on the part of each of them respectively contained in the agreement subject only to the amendments contained herein.

V.S.I. SERVICES (1980) LTD.

Per 

Signed, sealed and delivered
in the presence of:

Witness

Mackenzie County

This agreement made effective as of January 1, 2015.

Between

V.S.I. SERVICES (1980) LTD.

A body corporate under the laws of the Province of Alberta (hereinafter called "V.S.I.")

and

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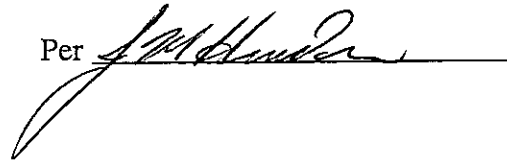
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V.S.I. SERVICES (1980) LTD.

Per



Signed, sealed and delivered
in the presence of:

Witness

Mackenzie County

V.S.I. SERVICES (1980) LTD.

SCHEDULE "A" 50/50 – Effective January 1 2015

This schedule covers the Counties of BIRCH HILLS, **MACKENZE**, NORTHERN LIGHTS, NORTHERN SUNRISE and SADDLE HILLS and the MDs of BIG LAKES #125, GREENVIEW #16, PEACE #135, and SMOKY RIVER #130.

Until this Tariff is amended and subject to the terms and conditions of the year 2015 contract, VSI Services (1980) Ltd. will pay the listed VSI fee charged by the veterinarian for the services stated herein. All other charges levied in association with the service(s) being claimed must be shown on the invoice.

Note: Unless otherwise noted all **flat rate and hourly fees** are fully **inclusive** which means the **fee includes local anaesthetic procedures** (including the drugs), **surgical packs, stitch removal, and all drug administration procedures.**

CATTLE

A. Ancillary (add-on) Services

SERVICE	VSI Code	50% VSI fee	50% CLIENT fee
Clinic Outpatient Fee	9	20.50	20.50
Note: This fee can only be claimed in conjunction with another valid VSI claim . It can only be charged once per occurrence. It is not a per animal fee.			
Epidural	1	16.00	16.00
Note: Epidurals can only be claimed in conjunction with dystocias (code 31), embryotomies (code 44) & prolapse revisits under code 52.			
Intramuscular or Subcutaneous Injections	3	2.85	2.85
Intravenous Injections	4	5.75	5.75
Stall Fee (calves - per day)	10	14.00	14.00
Stall Fee (older animals)	11	22.75	22.75
Oral Drug Administration	5	16.00	16.00
Subconjunctival injection	7	5.75	5.75
Note: Codes 3, 4, 5 & 7 can only be claimed once per animal and only in conjunction with a code 26, 27, 50, 51, or 52 claim.			
X-ray (2 views)	2	66.00	66.00
X-ray (subsequent views - each)	21	13.75	13.75
X-ray – Digital Equipment Surcharge	8	18.50	18.50

B. Flat Rate Inclusive Surgical Procedures

SERVICE	VSI Code	50% VSI fee	50% CLIENT fee
Abscesses	28	85.25	85.25
Claw Amputation	17	121.75	121.75
Epididymectomy	20	130.50	130.50
Eye Enucleation	16	182.00	182.00
LDA (Left Displaced Abomasum)	22	211.75	211.75
RDA (Right Displaced Abomasum)	23	236.50	236.50
Rumen Fistula	24	85.50	85.50
Sole Abscess	29	65.50	65.50
Urethrostomy	15	106.00	106.00
Vasectomy	19	143.25	143.25

SCHEDULE "A" – Effective January 1 2015 for: Birch Hills, Mackenzie, Northern Lights, Northern Sunrise & Saddle Hills Counties & the MDs of Big Lakes, Greenview, Peace, and Smoky River

C. Flat Rate Obstetrical and Reproductive Services

Note: **Oxytocin** and/or **uterine boluses** are **included** in **all** obstetrical procedures.

SERVICE	VSI Code	50% VSI fee	50% CLIENT fee
Caesarean Section	41	242.50	242.50
Dystocia	31	110.00	110.00
Embryotomy (1 or 2 cuts)	44	164.50	164.50
Embryotomy (3 or more cuts)	45	194.00	194.00
Note: Code #1 (epidural) can be added, as appropriate, with codes 31, 44, 45 & 52.			
Scrotal Circumference Measurement	65	11.25	11.25
Note: This fee only applies for bulls eliminated from further breeding soundness evaluations.			
Semen Test (1 st bull)	60	48.50	48.50
Semen Test (2 nd to 10 th bull)	61	34.25	34.25 each
Semen Test (11 th to 50 th bull)	62	31.25	31.25 each
Semen Test (51 st bull plus)	63	28.50	28.50 each
Pregnancy Testing (per head)	6	2.40	2.40 each
Note: More can be charged for the first animal as per the AB.VMA fee schedule but VSI will only pay the VSI rate for the first animal.			
Prolapses			
-Rectal	74	57.00	57.00
- Uterine	71	108.50	108.50
-Vaginal	81	74.25	74.25
-Vaginal & Rectal	84	85.50	85.50
Uterine Torsion (manual correction)	46	119.75	119.75

D. Hourly Rates for Surgical & Professional Services

Note: **All** of the **services** in this section are **fully inclusive**. An hourly rate can't be used for services for which a flat rate has been established.

SERVICE	VSI Code	50% VSI fee	50% CLIENT fee
Surgery (major)	12	171.00	171.00
Surgery (minor)	13	114.00	114.00
Note: The time taken for examination, and immediate post surgical treatments can be considered when calculating the total time taken under codes 12 & 13.			
Professional Services (general)	25	102.75	102.75

Note: This fee is used:

- For **herd** health visitations and/or **problems**
- In place of codes 50, 51, 52, 55 & 56 **as specified in section "E"**
- When **more than two postmortems** are conducted
- When a single animal is examined, euthanized then subjected to a postmortem
- Other instances as agreed to or recommended by the VSI Manager

SCHEDULE "A" – Effective January 1 2015 for: Birch Hills, Mackenzie, Northern Lights, Northern Sunrise & Saddle Hills Counties & the MDs of Big Lakes, Greenview, Peace, and Smoky River

E. Flat Rate Non-Surgical Professional Services

SERVICE	VSI Code	50% VSI fee	50% CLIENT fee
Cast Application (closed reduction)	26	60.00	60.00
Cast Removal	27	28.50	28.50
Examination	50	48.50	48.50
Examination (2 nd animal)	51	33.50	33.50
Examination (re-visit)	52	33.50	33.50
I.V. Hook - up (1 st & 2 nd no monitor)	55	48.50	48.50 each

Note: **This code includes the examination** and is for situations where the animal is not hospitalized for follow-up care.

I.V. Hook - up + 24 hour monitor	56	85.25	85.25
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Note: **Only** for calves up to **two months old**. It **includes the exam and professional services** for the **first 24 hours**. **Code 52** should be used to cover professional services in **subsequent 24 hour periods**.

NEW Services normally covered by codes 50, 51, 52, 55 & 56 will be claimed under code 25 in the following situations:

- When more than two (2) claims are made using any combination of codes 50, 51, 52, 55 & 56 or
- When one or more specific flat rate codes are claimed which are equal or greater in value to two (2) code 50 claims

Postmortem - Brain Removal	99	32.25	32.25
Postmortem - 300 pounds or less	90	51.00	51.00
Postmortem - 300 to 800 pounds	91	55.50	55.50
Postmortem - over 800 pounds	92	83.25	83.25

Note: If **more than 2** postmortems are done at the **same time** a single **code 25** claim must be made.

Technovit Block - Application of	30	42.75	42.75
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Note: **Materials** are **included** in this service.

PIGS**All Services**

Note: With the exception of the following pig services are to be billed by the hour under codes 12, 13, or 25, as appropriate:

SERVICE	VSI Code	50% VSI fee	50% CLIENT fee
Examination	50	48.50	48.50
Examination (2 nd animal)	51	33.50	33.50
Examination (re-visit)	52	33.50	33.50

Note: Codes 3, 4 & 5 can be claimed with codes 50, 51 & 52, as appropriate.

Postmortem - 20 pounds or less	93	34.25	34.25
Postmortem - 20 to 100 pounds	94	36.50	36.50
Postmortem - over 100 pounds	95	45.25	45.25

SCHEDULE "A" – Effective January 1 2015 for: Birch Hills, Mackenzie, Northern Lights, Northern Sunrise & Saddle Hills Counties & the MDs of Big Lakes, Greenview, Peace, and Smoky River

SHEEP & GOATS

All Services

Note: Most sheep and goat services can be billed by the hour under codes 12, 13, or 25, as appropriate, with the exception the specific flat rate codes in this section:

All of the sheep codes are inclusive with the exception of codes 33, 50, 51 & 52 where the same conditions apply as for cattle.

Oxytocin and/or uterine boluses are included in all obstetrical procedures.

SERVICE	VSI Code	50% VSI fee	50% CLIENT fee
Caesarean	43	154.25	154.25
Dystocia	33	68.50	68.50
Examination	50	48.50	48.50
Examination (2 nd animal)	51	33.50	33.50
Examination (re-visit)	52	33.50	33.50
Note: Codes 3, 4 & 5 can be claimed with codes 26, 27, 50, 51 & 52, as appropriate.			
Semen Test (1 st animal)	66	41.00	41.00
Semen Test (subsequent animals)	67	31.25	31.25
Postmortem - 20 pounds or less	96	34.25	34.25
Postmortem – 20 to 100 pounds	97	36.50	36.50
Postmortem - over 100 pounds	98	45.25	45.25
Prolapse - Rectal	76	48.25	48.25
Prolapse - Uterine	73	71.00	71.00
Prolapse - Vaginal	83	48.25	48.25

V.S.I. SERVICES (1980) LTD.

SCHEDULE "B"

Annexed to and forming a part of the agreement dated effective January 1, 2015"

Following are some of the services not payable by V.S.I. Services (1980) Ltd

- a) castrations
- b) dehorning
- c) dockings
- d) spaying heifers
- e) embryo transplants
- f) routine trimming of feet
- g) meat inspection
- h) scrotal hernias - all species
- i) umbilical hernias - all species
- j) cryptorchid surgery- all species
- k) insurance examinations (including mortality, loss of use exams & reports)
- l) listed herd and dispersal sales
- m) shows & sales
- n) endorsement fees
- o) export testing
- p) parentage sampling
- q) routine vaccinations
- r) all drugs and medicines
- s) all laboratory fees
- t) waiting time
- u) after hours or holiday fees
- v) mileage
- w) services relating to quality assurance programs such as CQA & QSH.

Hospitalization for any service not specifically listed in Schedule "A".

All "Schedule A" services for species not specifically identified on "Schedule A".

Note: All jurisdictions cover "Schedule A" services for the bovine, porcine, caprine and ovine species. Some jurisdictions cover some, or all, "Schedule A" services for alternative livestock species (e.g. elk, bison, deer, etc.). The specific species and services covered will be identified on the "Schedule A" that was approved by that particular jurisdiction.

All other veterinary services not specifically listed in "Schedule A" as amended from time to time.

Memorandum of Understanding

THIS ARRANGEMENT, made in duplicate as of the 1st day of April 2013.

BETWEEN

THE ROYAL CANADIAN MOUNTED POLICE
(Hereinafter referred to as the "**RCMP**")

AND

TOWN OF [REDACTED]
as represented by the Mayor
(Hereinafter referred to as the "**Town**")

Collectively referred to as the "Participants".

BACKGROUND:

WHEREAS the Town wishes to provide an enhanced level of provincial policing service and the Province of Alberta, Minister of Justice and Solicitor General has entered into such an Agreement with the Town pursuant to Section 22(1) of the *Police Act* R.S.A. 2000, c.P-17; and,

WHEREAS the Town shall enter into a Memorandum of Understanding (MOU) with the RCMP "K" Division to determine the duties and responsibilities of the RCMP Member employed by the said Agreement; and,

WHEREAS it is acknowledged and agreed that, notwithstanding anything contained herein, the MOU does not create any enforceable legal or equitable rights or any obligations, but merely serves to document the parameters and understanding in principle which have been reached and in respect to the duties and responsibilities of the RCMP Member providing services under this said Agreement.

NOW THEREFORE THE PARTICIPANTS INTEND AS FOLLOWS:

1.0 DEFINITIONS:

1.1 In this Memorandum of Understanding (MOU) the following terms, in singular or plural form according to the context, are defined as follows:

- i. "RCMP" means the Royal Canadian Mounted Police;
- ii. "MOU" means Memorandum of Understanding;
- iii. "Agreement" means Memorandum of Understanding;
- iv. "Arrangement" means Memorandum of Understanding;
- v. "EAD" means Eastern Alberta District of the RCMP;
- vi. "Detachment Commander" means Non-Commissioned Officer in Charge;
- vii. "OIC" means Officer in Charge;
- viii. "Member" means police officer employed by the RCMP and assigned to the enhanced position; and,
- ix. "RCMP Detachment" means the [REDACTED] RCMP detachment.

2.0 PURPOSE AND SCOPE:

2.1 This Agreement shall commence on July 1, 2014 and expire on June 30, 2016 and will provide the terms of reference for the RCMP Member, RCMP Detachment, and the Town in relation to the Option 1 Enhanced Policing Agreement between the Town and the Minister of Justice, Solicitor General of Alberta dated 17th day of January, 2014.

2.2 This MOU sets out the general duties and responsibilities of the RCMP Member providing services to the Town.

2.3 This MOU does not form a contractually binding Agreement and the Participants acknowledge their mutual intention to resolve all matters arising from this MOU in a fair and amicable way.

3.0 DUTIES AND RESPONSIBILITIES OF THE RCMP MEMBER:

- 3.1 The role of the RCMP Member under this MOU will be to provide an enhanced level of policing, focused on the prevention of crime, pursuant to the duties and responsibilities under the Provincial Police Service Agreement between the Government of Canada and the Government of the Province of Alberta. The RCMP Member shall not be required to perform any duties or provide any services which are not appropriate to the effective and efficient delivery of police services in the Province.
- 3.2 The primary function of the RCMP Member under this MOU will be to provide selective enforcement duties and responsibilities, including, but not limited to:
- Perform the duties and responsibilities of a school resource officer.
 - Bring awareness to the community with respect to Bullying and Crime Reduction/Prevention Strategies.
 - Delivering education and training to schools within the Detachment boundaries relating to the Drug Abuse Resistance Education (D.A.R.E.).
 - Attend meetings with local council as required to report on programs and issues and the steps being taken on those programs and issues.
- 3.3 Additionally, the RCMP Member may participate and offer other public safety programs which may include:
- General duty policing services in accordance with the Provincial Police Service Agreement.
 - Traffic Enforcement, under the Traffic Safety Act of Alberta.
 - Enforcement of the Gaming and Liquor Act of Alberta.
- 3.4 The role of the RCMP Member assigned to the Town will be to provide an enhanced level of policing. The RCMP Member will not provide assistance or service in regulatory control or licenses of by-laws (for example: by laws relating to animals and building inspections).

4.0 OBLIGATIONS OF THE RCMP:

- 4.1 The RCMP Member position will be maintained as a permanent posting in the Town; however, the RCMP will not be held liable for any vacancy should such occur.
- 4.2 The Detachment Commander will have sole responsibility for determining the appropriate operational and administrative use of the enhanced policing RCMP Member providing services to the Town.
- 4.3 The RCMP Member will assist other RCMP detachment / unit locations during emergencies with the understanding that the RCMP will return services to the Town in an amount equal to the time utilized by other detachment / unit locations.
- 4.4 The RCMP Member is an employee of the RCMP and as such, the RCMP has exclusive responsibility for investigating public / internal complaints involving the RCMP Member and for administering any discipline against the RCMP Member in accordance with the RCMP Act and applicable RCMP Policies / Directives.
- 4.5 The Detachment Commander will continue to provide the Town's Chief Administrator with the Mayor's Report and the Town Of ██████ Person Hour Tracking Report.

5.0 OBLIGATIONS OF TOWN OF BARRHEAD:

- 5.1 The Town intends to participate in ongoing communication with the Detachment Commander with regards to feedback and priorities concerning the enhanced policing position.
- 5.2 To ensure that all articles contained within the Option 1 Enhanced Policing Agreement between the Town and the Minister of Justice, Solicitor General of Alberta dated 17th day of January, 2014 are upheld and kept current / in good standing.

6.0 JOINT OBLIGATIONS OF BOTH PARTICIPANTS:

- 6.1 The Town may provide input on the staffing selection process to fill the enhanced RCMP Member position. The RCMP will have exclusive authority to determine the appropriate and successful candidate for the position.
- 6.2 The RCMP agrees to provide the RCMP Member providing services under this MOU with a suitable work station in the [REDACTED] RCMP Detachment. Should it be agreed upon that an alternative work site to the RCMP Detachment is required, the Town agrees to provide such alternate work site at no cost to the RCMP. Further the Town agrees to ensure that any such alternative work site selected meets all RCMP security standards and protocols and any cost associated with the Town meeting such security standards and protocol will not be transferred to the RCMP and financially assumed exclusively by the Town.
- 6.3 The RCMP will be responsible for providing basic equipment and training for the enhanced policing RCMP Member in order that he or she may perform those services directly related to enforcement of all Federal and Provincial Statutes and the Criminal Code of Canada. The Town will provide for any specialized training or equipment needs which may be required by the RCMP Member to perform services directly related to the Town by-laws pertinent to public safety, traffic law enforcement and protection of Town and public infrastructures.
- 6.4 As required by either the Town or the RCMP, any unresolved issues between the Town and the RCMP shall be referred to the representatives for resolution pursuant to Article 10.0.

7.0 FINANCIAL ARRANGEMENTS:

- 7.1 The Town shall be charged as per Sections 5 to 8 inclusive, as outlined in the Enhanced Policing Agreement between the Province of Alberta and the Town of [REDACTED] made the 17th day of January, 2014.

8.0 TERM:

- 8.1 Notwithstanding the date on which this MOU is signed by each of the Participants, this MOU shall come into effect on the 1st day of July 2014 and will expire on 30th day of June 2016. This agreement may be renewed or extended upon such terms as may be mutually agreed to at that time.

9.0 DEPARTMENTAL REPRESENTATIVES:

9.1 The following officials are designated as the departmental representatives for purposes of this Arrangement and any notices required under this Arrangement will be delivered as follows:

For the RCMP: NCO i/c [REDACTED] [REDACTED]	For the Town of [REDACTED] [REDACTED]
--	---

10.0 DISPUTE RESOLUTION:

10.1 In the event of a dispute arising from the interpretation or operation of this Arrangement, it will be referred to the Participants' representatives set out in Article 9.0, above, who will use their best efforts to resolve the matter amicably. If such negotiation fails, the Participants intend to refer the matter to the below noted senior parties for resolution:

For the RCMP: District Commander [REDACTED]	For the Town of [REDACTED] Council [REDACTED]
--	--

11.0 LIABILITY:

11.1 Each Participant will be responsible for any damages caused by the conduct of its' employees or agents in carrying out the terms of this Arrangement.

12.0 MONITORING:

- 12.1 The Participants will meet on an annual basis to review and assess the operation and effectiveness of this Arrangement or as requested to discuss matters of mutual interest.
- 12.2 The Detachment Commander or designate will meet with the Town Mayor and Council, or designate, at least once every quarter to discuss matters of mutual interest or concern.
- 12.3 The District Commander for EAD may meet with the Town Mayor and Council, or designate, on a yearly basis, or as requested to discuss matters of mutual interest concerning this MOU.

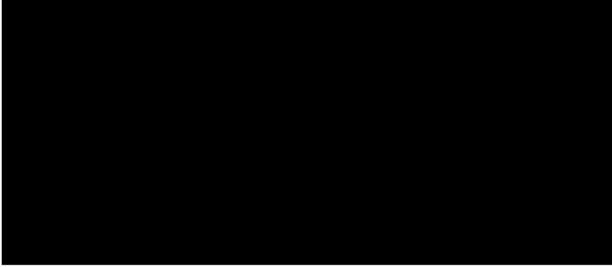
13.0 TERMINATION:

- 13.1 This Arrangement may be terminated by either Participant at any time, without cause, by either party, upon one calendar year's written notice (365 days) to the other.
- 13.2 Termination does not release a Participant from any obligations which accrued while the Arrangement was in force.

14.0 AMENDMENT TO THE ARRANGEMENT:

- 14.1 Amendment to this Arrangement may be negotiated by either Participant and may only be amended by the written consent of all the Participants.
- 14.2 This Arrangement shall not be varied by an oral agreement or representation or otherwise than by an instrument in writing of concurrent or subsequent date hereto duly executed by the Participants.

Recommended by:



Date: 2014-04-16

Signed by the authorized officers of the Participants:

For Town of 



Date: April 16/14

For the RCMP:


M. A. Degrand, A/Commr. M.O.M.
(Acting For)

Date: 2014-06-10

M.C. (Marianne) Ryan, M.O.M.
Deputy Commissioner
Commanding Officer "K" Division

Fort Vermilion RCMP School Resource Officers (SRO)

As requested, please find attached a list of potential duties, responsibilities, and program delivery options for the two proposed School Resource Officers (SRO) for the Fort Vermilion School Division. As this list is merely a starting point, the potential impact and program delivery is only restricted to the identified needs and opportunities present. The primary goal of a SRO is to create a positive student/police relationship through non-enforcement interaction and mentoring.

As a National Priority of the RCMP, SRO's present an opportunity to enhance these relationships with Youth while increasing the opportunity to divert risky behaviors and tendencies. Positive and meaningful interactions in school settings are often built through these forms of continuous communication. Below, please find a list of potential programming that may be delivered by the two proposed SRO's, but is not restrictive or all inclusive:

- Internet Safety / Sexting
- Youth Criminal Justice Act
- Kids and Kops (utilized in Leduc, AB)
 - Focuses on helping kid's ages 8 to 12 make positive choices through the use of activities.
- Relationship Violence/Dating Violence
- Bullying
- Drinking and Driving
 - New impaired driving legislation
 - Effects on family, friends and the community
- Drugs
 - Effects of substance abuse and crime rates
- D.A.R.E.
- Stealing and Shoplifting
- Bike Safety Rodeos
 - Educating on helmets and road safety
- Class visits
 - Create partnership between students and police
 - Help identify issues and concerns
- In Service Training for Staff Members
 - SAFE Plans (Active Shooter Scenarios)
 - Drug Locker Searches

- Other presentations that relate to the students
 - Current events in community
 - Current community concerns
 - Current curriculum ideas
 - Student/school issues
- Organized experts in various fields to attend and complete presentations to classes
 - Collision traffic analyst speaks to the High School Physics class. etc.

Should you require any further information regarding this program, please don't hesitate to contact me directly.

Regards

S/Sgt. Jeff SIMPSON

NCO i/c Fort Vermilion Detachment



Alberta
Justice and
Solicitor General

Guidelines for Requesting RCMP Enhanced Policing Services

- For Alberta communities such as: municipalities with populations of 5,000 or less, municipal districts, counties, First Nations and Metis settlements regardless of population, being policed by the RCMP under the Provincial Police Service Agreement.

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RCMP PROVINCIAL POLICE SERVICES IN ALBERTA

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maintained throughout the Province. Under the Police Act policing shall be provided to every Municipal District, County, First Nation and Metis Settlement, regardless of population, and to every Town, Village and Summer Village with a population of 5,000 or less. These base level services are to be supplied, at no direct cost, to these jurisdictions (hereinafter referred to as “communities”).

In Alberta, the RCMP provides provincial police services through the Provincial Police Service Agreement (PPSA) of April 1, 2012.

The Province of Alberta, in consultation with the Commanding Officer of “K” Division, determines the base level of provincial police services provided to communities at no direct cost. An RCMP Workload Analysis tool takes into consideration a number of factors in determining effective staffing levels for each detachment, including:

- Environmental scanning;
- Nature and volume of crime;
- Demographics (size, density and age profile of population);
- Community access and travel considerations, including road and aircraft availability;
- Number of officers needed per shift to ensure backup and support;
- Objectives, priorities, and goals established jointly by the RCMP and Province, as well as locally established priorities;
- Total complement and funding authorized by the Province; and,
- Historical considerations and growth projections.



provided at no direct cost. As a result, the Government of Alberta, Justice and Solicitor General (JSG), in conjunction with the RCMP, developed the Enhanced Policing Policy as a mechanism to meet the additional needs of communities throughout Alberta.

ELIGIBILITY

The following Alberta communities are eligible to enter into an Enhanced Policing Agreement with JSG for additional policing services:

- Towns, Villages and Summer Villages with a population of 5,000 or less;
- Municipal Districts, Counties, Improvement Districts, regardless of population;
- Métis Settlements; and,
- First Nations.

First Nations Communities have, by policy, been incorporated into the Provincial Enhanced Policing Policy and are subject to the same conditions as other communities.

A community may apply for an enhanced level of policing through one of two options:

Option 1: FULL TIME / LONG TERM ENHANCED POLICING POSITIONS

The community agrees to pay to JSG the provincial cost of a full time RCMP position, for a minimum period of three (3) years.

Option 2: SHORT TERM ENHANCED POLICING SERVICES

The community agrees to pay JSG for overtime and other costs to enhance existing police service levels for a specific community event / short term dedicated services over a limited period of time.



for a minimum of 3 years, to enhance the level of policing service in response to specific community needs.

Examples: School Resource Officer;
Traffic enforcement;
Dedicated drug enforcement; crime prevention; and/or,
Augmentation of local RCMP resources.

Following consultation with the RCMP and JSG, a community may notify JSG in writing of their desire to purchase an enhanced level of policing and enter into an Enhanced Policing Agreement with JSG.

- It may take up to one year to fill any requested positions.
- The community must pay the full provincial share annually for each additional RCMP member.
 - ◆ Estimated Provincial cost per RCMP member for the 2014/15 fiscal year is \$148,000.
 - ◆ If the community defaults on all or any part of its payment, JSG may immediately cancel the agreement and the community would then be responsible for relocation expenses of the police officer occupying the enhanced position.
- The RCMP member in an enhanced policing position will be dedicated to fulfilling the duties of the Enhanced Policing Agreement. The member will not be transferred from the community to fill a RCMP staff shortage in other areas of the Province, with the exception of an emergency/national major event (ex: G8, Olympics) where all available members are required.
 - ◆ In those emergency / major event situations, the community would be exempted from payment for the time the enhanced policing position is vacant.
- The community may opt out of the Enhanced Policing Agreement by providing JSG with written notice one year prior to the desired early termination date; however:
 - ◆ The community may be responsible for expenses related to relocating the police officer from the enhanced policing position to another Alberta RCMP location;
 - ◆ In the event the police officer cannot be relocated by the early termination date, the community will be responsible for continued payment of the position until relocation; and,
 - ◆ The RCMP will make every effort to relocate the police officer as soon as possible.
- In addition to the financial/administrative agreement between the community and JSG, it is the responsibility of the community to enter into a Memorandum of Understanding (MOU), with the RCMP to outline the specific manner in which the policing services will be managed and delivered.
- The RCMP Detachment Commander, in consultation with the community, will be responsible for determining the use of enhanced resources in the most effective manner. Enhanced policing duties must be consistent with the PPSA.



The community commits funding to JSG, for overtime and other policing costs as required, to enhance the level of service provided by existing RCMP members for policing a specific community event / short term dedicated services over a limited period of time.

Examples: Seasonal Summer Village Enforcement;
Community Fair/Rodeo;
Tourism (red serge details at or near national parks); and,
For profit events (ex: rock concerts) that can be cost recovered by the community from private entities.

A community may notify JSG in writing of the desire to purchase an enhanced level of policing and, if approved, enter into an Enhanced Policing Agreement with JSG:

- The RCMP Detachment Commander and the community (in consultation with any independent organizer, if applicable), should develop an operational policing plan and estimated cost breakdown, considering the following:

The impact on the capacity of existing RCMP resources to provide the enhanced service, while maintaining their normal policing duties, must be strongly considered. Any event that could reasonably be managed by existing detachment resources through rescheduling would not be considered for enhanced policing.

- The Enhanced Policing Agreement should specify the total number of hours and amount of funding to be paid by the community for the enhanced policing of the specified event or limited time period.
 - ◆The 2014/2015 estimated hourly rate of pay used for billing purposes is \$82.00 per hour, based on the actual RCMP overtime rate of pay and related costs.
 - ◆The Detachment Commander will maintain a record of the hours expended to ensure the enhanced policing duties performed do not exceed the maximum cost agreed to by the Community.
 - ◆RCMP “K” Division Operations Strategy Branch (OSB) will assist the Detachment Commander and the community with reviewing and reporting the actual hours expended to JSG.
- Upon completion, the community will be invoiced by JSG, and will make payment directly to the Minister of Finance, for the actual hours of enhanced policing services performed in the initiative.



RCMP resource(s) through Public Safety Canada.

- For Option 2 (short term) Agreements, JSG/RCMP require three months advance notice to process a request.

1. NEEDS ASSESSMENT:

The community conducts a local needs assessment, in consultation with their local RCMP Detachment Commander, for example:

- Does the Enhanced Policing option meet the needs of the community;
- Does the community have funding available;
- Is the need a PPSA/police duty versus a Community Peace Officer or other enforcement agency duty;
- Is there a means for the local RCMP Detachment to address the need with existing PPSA resources; and,
- Can the RCMP provide the enhanced policing services to meet community needs and expectations.

2. ENHANCED POLICING PRESENTATION:

For an Option 1 (Long Term) Agreement, the community and Detachment Commander request an Enhanced Policing presentation from representatives of JSG and RCMP "K" Division OSB.

3. WRITTEN REQUEST:

The community submits a written request, under the signature of the Mayor, Town Manager, or Administrator, to JSG for an Enhanced Policing Agreement;

The request should include:

- Reference of a Motion approved by Council, or a copy of a Band Council Resolution approved by First Nations Council, indicating support for the request and the use of allocated funds for enhanced policing;
- Details of the enhanced policing services being requested, including the number of positions (Option 1), or hours of policing (Option 2), funding commitments, target date for commencement of duties and the proposed length of the enhanced policing service requested; and,
- The request should be addressed to:

Assistant Deputy Minister
Public Security Division
Alberta Justice and Solicitor General
10th Floor, 10365 – 97 Street
Edmonton, AB T5J 3W7

To the attention of Cheryl Beck
Director, Contract Policing and Policing Oversight



The Enhanced Policing Agreement is drafted by JSG and outlines the contractual arrangement and administrative related procedures agreed to by the participants. In addition to consultation with the community, JSG will consult with "K" Division RCMP OSB before generating the Enhanced Policing Agreement.

JSG will send 3 copies of the Enhanced Policing Agreement to the community for signature and request that 2 signed copies be returned.

EPA Option 1: Memorandum of Understanding (MOU)

Through consultation with the community, the RCMP will prepare an MOU. This MOU outlines the agreed upon duties and responsibilities of the participants.

The MOU will be provided by the Detachment Commander to the community's authorized official, for signature in duplicate, and then be forwarded to RCMP "K" Division OSB for signature by the "K" Division Commanding Officer.

One original signed and duly executed MOU will be provided to the community, and the other retained by the RCMP, with a copy to JSG for their records.

- As per the Enhanced Policing Agreement, all financial aspects of the arrangement are conducted between the community and JSG.
- The MOU will not contain financial transactions between the community and the RCMP.

EPA Option 2: Letter Of Agreement (LOA)

In consultation with the Detachment Commander, RCMP "K" Division OSB will send a LOA to the community to authorize and outline the enhanced policing duties as requested through the Option 2 Agreement.

- All financial aspects are between the community and JSG.
- The Detachment Commander will arrange a process with the community to report on the actual hours expended by police officers in conducting the enhanced policing duties and will provide a copy of that final report to RCMP "K" Division OSB.

JSG will invoice the community, upon confirmation of the final expenditures made for the enhanced policing duties.



CONTACT INFORMATION TO ASSIST COMMUNITIES:

Patricia Harrish
Police Planning and Contract Coordinator
Law Enforcement and Oversight Branch
Public Security Division
Alberta Justice and Solicitor General
10th Floor, John E. Brownlee Building
10365 - 97th Street
Edmonton AB T5J 3W7

Email: patricia.harrish@gov.ab.ca
Telephone: (780) 427-7021

General Office:

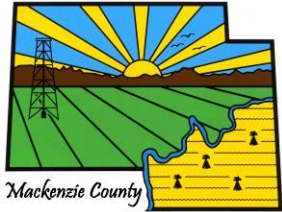
Telephone: (780) 427-3457
Facsimile: (780) 427-5916

CONTACT INFORMATION TO ASSIST DETACHMENT COMMANDERS

RCMP "K" Division
Operations Strategy Branch
Advisory Services
11140 – 109th Street
Edmonton, AB T5G 2T4

Email: K_OSBSERVICES.ALBERTA_PO.KDIV@rcmp-grc.gc.ca

Telephone: (780) 412-5303
Facsimile: (780) 412-5766



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

January 6, 2015

The Honourable Diana McQueen
Minister of Municipal Affairs
204 Legislature Building
10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

RE: CONDUCTING OF A MUNICIPAL CENSUS - 2015

Further to our letter dated December 19, 2014, please accept this letter as our request for approval of two special requests relative to our 2015 municipal census.

Request 1

That Mackenzie County be permitted to include a count of its shadow population (as defined in Reg. 63/2001) within this municipal census as per the criteria below which was extracted from the DPR. We anticipate that we will meet this requirement for consideration for approval by the Minister.

DPR Section 2.1(1) *A municipal authority may apply to the Minister to have the shadow population included as part of the municipal census if the shadow population in a municipality is*

(a) Greater than 1000 persons, or

(b) Less than 1000 persons but greater in number than 10% of the permanent population.

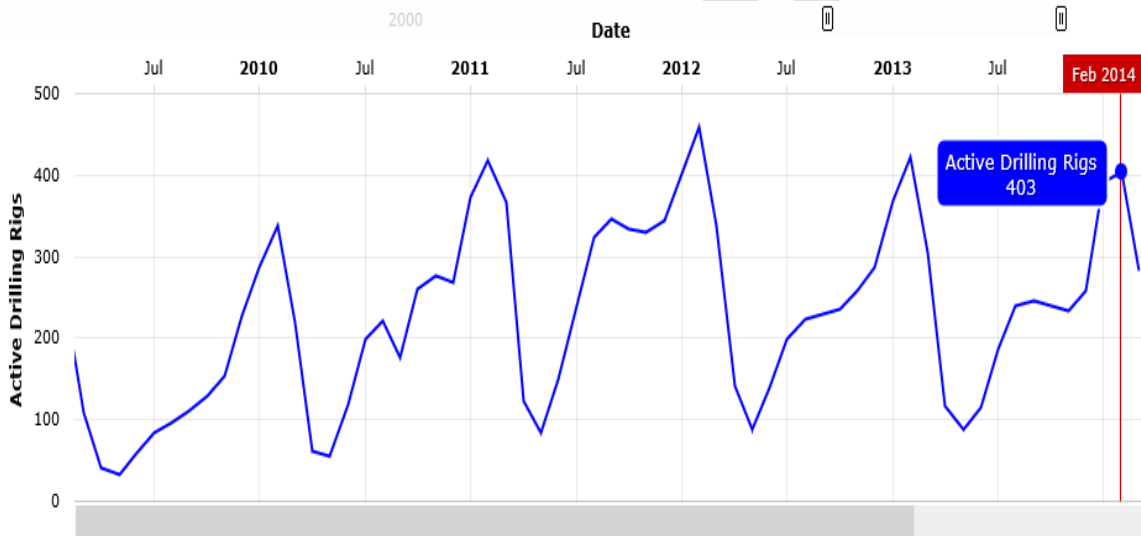
Request 2

That Mackenzie County be permitted to declare the municipal census day to be February 19, 2015. As referenced in the criteria below, which was extracted from the DPR, the current timeframe for conducting a municipal census has been set for April 1st to June 30th of any given year.

...2

DPR Section 3(1) *A municipal authority that wishes to conduct a municipal census must do so in the period starting on April 1 and ending on June 30 of the same year.*

We have conducted preliminary research in preparation of this request. From this research we have identified that our municipality's peak industrial activity occurs during the winter season. The peak industrial activity period identified coincides not only with logging activity in our region but also with the active drilling rigs in the oil and gas industry; as shown in the graph below from Alberta Energy. It is the industrial activity that brings with it a significant number of transient workers housed in workcamps that are scattered across our region.

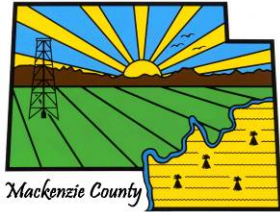


We look forward to your feedback.

Sincerely,

Bill Neufeld
Reeve
Mackenzie County

c: Hon. Frank Oberle – MLA Peace River
Mackenzie County Council
Town of High Level
Town of Rainbow Lake
Joulia Whittleton, Chief Administrative Officer, Mackenzie County



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
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www.mackenziecounty.com
office@mackenziecounty.com

December 19, 2014

The Honourable Diana McQueen
Minister of Municipal Affairs
204 Legislature Building
10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

RE: CONDUCTING OF A MUNICIPAL CENSUS - 2015

As per the regulations set out in the Municipal Government Act – Determination of Population (DPR), if a municipal authority wishes to conduct a municipal census that is not in accordance with this Regulation or the Municipal Census Manual referred to in subsection (1), the municipal authority must obtain the written approval of the Minister prior to conducting the municipal census.

Therefore, Mackenzie County is requesting approval to declare the Municipal Census Day to be Thursday, February 19, 2015.

This request stems from a regional collaboration project with the Town of High Level and the Town of Rainbow Lake. This project is focused upon an “on-the-ground” collection of labor market data, regional asset mapping, and industry profiling to facilitate investment, business, and resident attraction into our region. We anticipate that a municipal census conducted on February 19, 2015 would assist us in collecting important information on the number of industrial workers that utilize the hotels in our community. Our preliminary research has indicated that these hotels are at maximum capacity during the month of February.

Though we acknowledge that the inclusion of industrial workers housed in hotels are not admissible under the current Determination of Population Regulation, the information collected will still be of significant value to our community’s strategic business attraction efforts.

...2

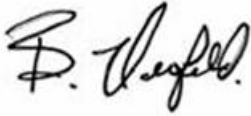
Hon. Diana McQueen

Page 2

December 19, 2014

We look forward to your feedback.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Neufeld". The signature is written in a cursive style with a large initial "B" and a long, sweeping underline.

Bill Neufeld

Reeve

Mackenzie County

c: Hon. Frank Oberle – MLA Peace River
Mackenzie County Council
Town of High Level
Town of Rainbow Lake